**Neighbourhood Plan Working Party Meeting, by Zoom**

**7.30pm on Monday 11th November 2021**

**Minutes**

**Those in attendance: R. Hughes, M. Inskip, I. Poole, A. Scott, B. Harker, L. Dupré, B Watson  
  
Absent: S. Partington, C. Stevens**

1. **Design Code**

A finalised version of the Design Code had been received and circulated by the Clerk a few hours before the meeting. This version has been updated to correct the Neighbourhood Plan boundary on maps in the document as well as some corrections in the text. Working party members will review offline and feedback any further typos to the Clerk.

1. **Draft Policies**

Ian had circulated a draft set of policies after the last meeting of the working party, which were reviewed in this meeting;  
SUT1 – There is question on the paragraph that has a strikethrough, Ian is reviewing this with Ed Dade at ECDC.  
Action: Ian to resolve whether the strikethrough text needs to be removed or can be retained.

SUT2, SUT3 and SUT4 – These policies replicate the policy from the ECDC National Environment SPD but will carry significantly more weight.

SUT5 – List of green spaces as previously documented in NP1 but added 8 and 9. Note that 8 should be the east side of Bury Lane. On 9 wording to be updated to Grass verges beyond the village development envelope in Station Road.  
Agreed to add in the green area in Windmill Walk.  
Action: Ian to update descriptions for 8 and 9, and add in Windmill Walk space

SUT6 – We will need to prepare a Neighbourhood Plan Important Views Appraisal document.  
Action: Ian to propose the views to consider for the Views Appraisal document for review by the working party

SUT7 – This will list the Vistry (Linden Homes), land off Garden Close and the small development with outline permission at the end of Mepal Road  
SUT8 – Brought over from previous Neighbourhood Plan

SUT9 – Brought over from previous Neighbourhood Plan

SUT10 – Figures are from the housing needs survey

SUT11 – Action: Ian to review wording to try to limit proportion of market housing in any rural exception site

New NP4 for Ian to create based on the previous NP4 and bringing in any considerations from decisions around the Vistry outline planning application

SUT12 – Stronger policy based on the old NP8

SUT13 – Also from NP8, but brought out separately

SUT14 – Formerly NP10

SUT15 – Formerly NP11

SUT16 – Taken from Design Code

SUT17 – Putting in place a policy that is more up to date than the Local Plan on flooding

SUT18 – New policy on Dark Skies

SUT19 – New policy on Sustainable building practices

SUT20 – The former NP9 policy

SUT21 – The former NP12 policy

1. **Plan Progress**

Ian is now writing the body of the plan with the text to support the policies. He is aiming to circulate a first draft within about two weeks however Ian first of all needs to work on the views appraisals for SUT6, then complete the draft plan.

At the next meeting the working party will aim to have ready and to feed back on the draft Neighbourhood Plan document.

**Date of Next Meeting: Monday 15 December at 10.30am by Zoom**