**Neighbourhood Plan Working Party Meeting, by Zoom**

**7.30pm on Monday 6th September 2021**

**Minutes**

**Those in attendance: R. Hughes, M. Inskip, S. Partington, I. Poole, A. Scott**

**Apologies: S. Smith\*, B. Harker, L. Dupré**\*continuing as a local resident rather than as a councillor

1. **Biodiversity and Natural Environment**

The working party reviewed the paper prepared by Alex Scott. It was agreed that there isn’t any further protection needed for the Ouse Washes. There is the potential to add further open spaces to the updated Neighbourhood Plan. Two specific suggestions were identified;  
1. The grass verges along Bury Lane between the road and the footpath.  
2. The verges along Station Road beyond the 30mph limit.

Action: Rosie and Alex to complete Local Green Space proformas for the two new areas identified

Some larger areas could be identified as valued landscapes in the updated Neighbourhood Plan. Two specific suggestions were identified;  
1. The fields which were once part of Sutton Park to the east of the village.  
2. Great Spinney adjacent to Bury Lane/The America.

Two new Community Actions suggested, one concerning the management of grass verges for increased biodiversity and the other to publicise local environmental issues in the parish.

1. **Design Code**

Ian has sent the feedback from himself and working party members together with photos back to Giuseppe Verdone of Aecom. A revised version of the Design Code is expected with updates incorporated.

1. **Housing Needs Assessment**

Ian had marked up Housing Needs Assessment and provided these back to Omar Ezzet at Aecom. A new version incorporating the updates is expected shortly.

1. **Plan Progress**

Ian has started to update the plan document itself. He will create a new draft that clearly indicates new text that have been added and text that has been removed. He may also include some items for further discussion with the working party. Ian will aim to circulate the draft plan to working party members on 4 October 2021 with the next working party meeting a week later.

Once the working party has agreed the draft it will be necessary to have a minimum of 6 weeks consultation with the public. It will be possible to during this period have online surveys for example to assess support for new community actions and other updates. Ian will also be able to prepare some display boards with key information to be used in face to face consulation.

**Date of Next Meeting: Monday 11 October at 7.30pm by Zoom**