

## Neighbourhood Plan Working Party

### Meeting, Spencer Room

7.30pm on Wednesday 19th September 2018

### Minutes

**Those in attendance:** R. Hughes, M. Inskip, L. Dupre, I. Poole

**Apologies:** L. Stubbs, K Brownell, S. Partington, A. Marking, S. Smith

**1. Review of actions from previous meeting:**

*Previous Action: Rosie to check whether the next edition of the Pepperpot will be distributed before the 10 September deadline and if it will be then will submit a suitable article*

Done (action closed)

*Previous Action: Rosie to arrange for an A3 poster and printed out surveys for Party in the Park*

Done (action closed)

*Previous Action: Rosie to complete the tidy up of the Consultation Statement and then email to working party members*

Sent again this morning to working party members (action closed)

**2. Preparing for the Submission to the Local Planning Authority:**

Now that the Pre-Submission Consultation period has ended the next step is to prepare for the formal submission of the Neighbourhood Plan to East Cambridgeshire District Council.

Ian Poole is still working on a Basic Conditions Statement which will need to be reviewed in light of any plan changes.

Rosie has been working on creating the Consultation Statement and the latest draft has been circulated (see earlier action). Now the pre-submission consultation has closed the Consultation Statement will need to be updated logging the consultation comments and feedback.

The Neighbourhood Plan itself may also need to be updated based on the feedback to the consultation comments.

The new NPPF which came out last Thursday provides some extra protection to areas with an adopted Neighbourhood Plan provided certain criteria are met. One of these criteria is that the Neighbourhood Plan must have a formal housing requirement. This could be added to policy NP3 if requested and provided by ECDC.

*Action: Ian to contact Ed Dade at ECDC to request a formal housing requirement figure and confirm it is consistent with NP3 and accompanying text*

When the Neighbourhood Plan goes for independent examination it will be against the currently adopted Local Plan (unless it is delayed until after the new Local Plan has been

adopted). However it may be that the new Local Plan is adopted before the Neighbourhood Plan goes to the referendum. Despite this risk it was agreed that the Neighbourhood Plan should be assessed against the existing Neighbourhood Plan so as not to delay adoption.

Ed Dade at ECDC has provided the Strategic Environmental Assessment and the Habitats Regulations Assessment. These have been distributed. The Environment Agency has responded but will not provide a bespoke response due to resource pressure. The Parish Council has also received a response from Historic England who have raised new concerns. No response has been received from Natural England and the Environment Agency.

*Action: Rosie will follow up on response from Natural England*

*Post meeting note: Rosie confirmed that a response had been received from Natural England*

### **3. Responses received during the Pre-Submission Consultation**

A total 49 individuals have responded. Melissa has collated these responses into Word document to enable responses to be captured and reviewed.

*Action: Mark to review the table of responses in the first instance and identify those which need to be discussed by the working party*

The following organisations have responded:

1. East Cambs District Council
2. Haddenham Parish Council
3. Mepal Parish Council
4. Witcham Parish Council
5. Natural England
6. Environment Agency
7. Historic England
8. Marine Management organisation
9. National Grid
10. Sports England East

The following businesses have responded:

1. Adams Group Real Estate (agent for Lasercharm Ltd)
2. iForce
3. Turely (on behalf of Endurance Estates)
4. Bidwells (on behalf of Linden Homes)

Some statutory consultees have not responded but this isn't an issue. Ian will take the lead on reviewing the feedback from the various organisations and businesses.

*Action: Rosie to forward responses from organisations and businesses to Ian for review*

**Date of Next Meeting: 7.30pm at The Glebe. Wednesday 17<sup>th</sup> October 2018.**