

Neighbourhood Plan Working Party

Meeting, Spencer Room

7.30pm on Monday 19th November 2018

Minutes

Those in attendance: R. Hughes, M. Inskip, I. Poole, A. Marking, S. Partington

Apologies: L. Stubbs, K Brownell, L. Dupre, S. Smith

1. Review of actions from previous meeting:

Previous Action: Ian to contact Ed Dade at ECDC to request a formal housing requirement figure and confirm it is consistent with NP3 and accompanying text

Ian exchanged emails with Ed Dade and agreed in principle, but decided that a formal request and response would be best (action closed).

Action: Rosie to formally request a housing requirement figure for Sutton

Closed at the meeting.

Previous Action: Mark to review the table of responses in the first instance and identify those which need to be discussed by the working party

This was done and the updated table of responses circulated. This has subsequently been updated by Ian Poole for review later in the meeting (closed action).

Previous Action: Rosie to forward responses from organisations and businesses to Ian for review

This was done (action closed).

2. Preparing for the Submission to the Local Planning Authority:

The working party reviewed the Pre-Submission Consultation comments captured in the Consultation Register and agreed updates and modifications.

The District Council planning committee has approved the latest planning application for 53 homes east of Garden Close:

18/01053/OUM | Outline planning application for erection of up to 53 houses on land to the east of Sutton to include public open space and details relating to access | Land Rear Of Garden Close Sutton Cambridgeshire

The planning permission has not yet been signed off by the district council. It is therefore proposed to add a footnote to policy NP5 to note the planning committee decision but note that the planning permission has not yet been issued.

The updated Consultation Register will need to be added to the Consultation Statement.

Proposed amendments to the draft Neighbourhood Plan were also agreed.

The DTP version of the Neighbourhood Plan will be updated tomorrow with the aim of being ready to be circulated with the agenda for the full council meeting of the Parish Council on 27 November 2018.

The Basic Conditions statement is almost complete. The Strategic Environment Assessment and Habitats Regulations Assessment also need to be updated with the responses received.

Action: Rosie to advise Ed Dade at ECDC that the Parish Council is proposing to submit the Neighbourhood Plan for Independent Examination after its meeting on Tuesday 27 November.

The expectation is that the Neighbourhood Plan can be submitted to East Cambs District Council in early December. Once the council has accepted the Neighbourhood Plan it will start a minimum six weeks consultation process. The working party will need to review the comments from this consultation. The next week has tentatively been scheduled to be after the end of the consultation period.

Date of Next Meeting: 7.30pm at The Glebe. Tuesday 29th January 2019 (subject to the District Council consultation having concluded).