

Neighbourhood Plan Working Party

Meeting, Spencer Room

February 2nd, 2016

Minutes

Those in attendance: L. Dupre, R. Hughes, M. Inskip, J. Megginson, S. Partington, S. Smith, L. Stubbs, R. Wisdom

Apologies: E. Hawkins, K. Osborne, K. Travers

1. Vision and Objectives report/Questionnaire

It was agreed that as their inclusion on the Parish Council website had resulted in no responses, the following actions should be taken:

- Copies to be left in the doctors' surgery. **Action: R. Hughes**
- The documents to be distributed to residents who provided their contact details at the October 3rd 2015 Open Day. **Action: R. Hughes and other WP members**
- Slips to be provided to the school encouraging residents to respond by visiting the Parish Council website. **Action: R. Hughes**
- Residents to be encouraged to respond to the documents via Sutton Facebook. **Action M. Inskip**
- To promote response via her blog. **Action: Lorna Dupre**

2. Handling the Linden Homes development proposal

Discussion was held on how to handle a number of conflicting issues which include:

- residents have currently only given their approval for a 50 house development
- the role and scope of Neighbourhood Plans (the need for engagement)
- the perceived objectives of Linden Homes. Also we have no knowledge on their timings
- The local Plan in its current state says, 'The applicant will also be expected to consider the future potential of the whole area to the north of The Brook (between the primary school and Mepal Road), and to demonstrate how the 50 dwelling scheme fits with potential

longer-term plans for the area. This should take the form of an Indicative Development Framework or broad concept plan, which will need to be submitted alongside the planning application for the development. Future development is likely to be predominantly housing, but there is also an identified need for a new burial ground and additional playing fields in the village. These facilities will need to be provided as part of a comprehensive future scheme of development on land north of The Brook (phase 2+).

The following actions were agreed:

- Have a conversation with the forward development team at ECDC

Action: L.Dupre, R.Hughes, L.Stubbs

- Contact the Consultant Alex Munro for the purpose of establishing the method for re-hiring him. The purpose of re-hiring him would be to provide us with guidance particularly in the area of creating policies. The conversation therefore to include a general update on our activities to date. Also to explain the current issues we have, and that following our analysis of the response to the Vision and Objectives report/questionnaire, we will be moving on to develop policies, including those that are site specific.

Action: R. Wisdom

Respond to Linden Homes by informing them that in the first instance we will be analysing the response to our report and questionnaire. Following that we will then be talking to ECDC prior to developing policies including those that are site specific.

Action: R. Hughes

3. Acknowledgement of land proposal from H. Gray

Recommendation to Full Council: It was agreed that (similar to the Linden Homes proposal) this should be placed on the Parish Council website in order to gain response from residents.

4. Neighbourhood Plan – Initial Framework

Having discussed the merits of both the Higham Ferrers and Inner East Preston Neighbourhood Plans the following basic framework was agreed on:

- Vision
- Objectives
- Issues (site specific and general)
- Policies (site specific and general)

5. Funding, relationship with ECDC

Recommendation to Full Council: To agree to further engagement of Alex Munro (or appropriate Consultant in the event of his unavailability) to assist with policy development with costs covered through a further grant application. Detailed arrangements to be delegated to the Clerk to conclude.

Action: R. Hughes

As regards developing a relationship with ECDC, this would be progressed as shown above.

6. Developing the Website

It was reported that the domain name is being transferred to the Parish Council. Further discussions had been held with John Lagrue regarding the creation of the Neighbourhood Plan website. He provided two recommendations for companies to host the website. The Clerk will obtain annual hosting costs from both companies."

Recommendation to Full Council: to approve the hosting company and annual costs for the Neighbourhood Plan website."

An initial content will be circulated via email for review.

Action: M. Inskip

Next Meeting: Tuesday March 1st, 2016, 7.30pm, Room t.b.a