

# Neighbourhood Plan Working Party

## Meeting, Spencer Room

January 11th 2016

### Minutes

Those in attendance: L.Dupre, R. Hughes, L. Hawkins, M. Inskip, J. Megginson, K. Osborne, S. Partington, S. Smith, L. Stubbs, R. Wisdom

Apologies: K. Travers

#### **1. Working Party Procedures**

With this being a new Working Party, Rosie Hughes distributed and discussed a document that outlined the role and scope of this Working Party explaining the processes and procedures that it will need to adopt.

#### **2. Review amendments to the Vision and Objectives Report**

Following the October 3<sup>rd</sup> 2015 Open Day, our Consultant Alex Munro took away the reports as prepared by each of the Group Leaders and came up with a Vision and Objectives report. Each Group Leader then checked this report for accuracy and came up with proposed amendments to form a revised report. At this meeting the Working Party checked these proposed amendments to ensure that the report accurately included only the views provided by residents at the Open Forum.

The following points were then agreed:

- Any further ideas proposed for inclusion in the Neighbourhood Plan (not mentioned at the Open Forum) could form the basis of a separate report for future verification by residents.
- A Glossary of Terms relating to Neighbourhood Planning will be made available. **Action: R.Wisdom**
- The Appendix showing the Community Feedback forms in full will also be included in the revised report.
- The list of issues currently included in the report and proposed for follow up by the Parish Council as Community actions (as they are outside the remit of the Neighbourhood Plan) will be handed over to R. Hughes.

- Information on Neighbourhood Planning and the process to be distributed to the Working Party. **Action: R. Wisdom to distribute documents/links .**

### **3. Next Steps for the Vision and Objectives report**

#### **Recommendations for Parish Council approval:**

##### **1. The Report**

The Working Party recommend posting the revised document onto the Parish Council website and seek further consultation and comments from across the Sutton community over the next month. This document will then guide us to producing a list of specific policies for adoption into our Neighbourhood Plan.

##### **2. The handling of a Building Developer**

It has also been brought to the working party's attention that a major building development (200+ homes) is now being proposed across 46 acres of land to the north of the Brook. Our understanding is that Carter Jonas marketed the site from early October and with the landowners involved have recently appointed Linden homes to begin the planning process to develop the site and produce an "indicative planning framework" which is the suggestion set out in the District Local Plan April 2015 , "Housing Allocation Sutton" ( p298).

By posting the revised issues document onto the Parish Council website the prospective developer and landowners will have access to a coherent list of the community's aspirations, desired community benefits and more detailed design considerations from such a major development .

The developer will then be in a position to provide the first iteration of an "indicative planning framework" for their proposals on the 46 acre development site taking into account the expressed wishes of the community. .

In the event of an "indicative planning framework" being produced by the developer the Working Party will be in a position to offer our comments to the Parish Council on whether the community's aspirations can be realised in their proposals and what further additions should be sought .

#### **4. Developing a Neighbourhood Plan website**

Mark Inskip stated that John Lagrue has agreed to help the Working Party put together a website dedicated to the Sutton Neighbourhood Plan. This will be progressed using the domain name recently handed over to the Parish Council by Graham Redman. This will ensure complete transparency over the process, and will encourage further consultation responses from across the community.

**Next Meeting: Tuesday February 2nd, 2016, 7.30pm, Brunel Room**