

## Neighbourhood Plan Working Party

### Meeting, Brunel Room

Thursday August 25<sup>th</sup> 2016

7.30pm

### Minutes

**Those in attendance:** L.Dupre, M. Inskip, J. Megginson, S. Partington, L. Stubbs, R. Wisdom

**Apologies:** R. Hughes, K. Osborne, S.Smith

#### **1. Newsletter/questionnaire – Review of response**

It was reported that the response to date for the questionnaire (included in the Summer Newsletter) - both hard copy and electronic - was limited. It was pointed out however that the closing date is September 11<sup>th</sup>.

#### **2. Ian Poole's report – Review of two actions from the last meeting**

- a. In response to item 4.3 in Ian Poole's report that information from the 2011 Census, school capacity and other infrastructure capacity records should be included in the Neighbourhood Plan, Ian had provided a document containing the Census 2011 data. Having discussed this information, the meeting concluded that we need to go back to him and ask him to:
  - Explain how this Census information impacts on our policies
  - Acquire the School roll information from September 2016 as suggested in his email.
  - Comment on how we should react to the information in the report - The Hidden Housing Market - which talks about the unmet housing need of the disabled.

#### **Action: R. Wisdom to approach I.Poole**

- b. In item 4.4 of Ian Poole's report it states that 'Given the presence of the Ouse Washes SPA, SSSI and NNR, it is clear that development will need to have due regard to potential impact on these designations. However, we would also recommend that close attention is given to the environment and setting of the village itself. There are a number of listed buildings within the heart of the village, which is also a conservation area. It will be necessary to have regard to these designations and ensure that the Neighbourhood Plan does not harm the character and setting of designations. With this in mind we consider that it is important to undertake a visual assessment of the village and its environs to identify areas that should be protected from development due to the potential impact on the setting and character of the village as a whole. We would point to Long Compton or Ardingly or the work undertaken in Longwick in Buckinghamshire to identify village capacity.

**Action: J. Megginson to provide a response**

### **3. The Way forward – Coming Up with a Plan**

The meeting examined the Worksheets produced by Locality to identify the next stages that need to be undertaken.

**Worksheet 5.** It was agreed that the evidence base to support the Policies developed to date would be examined as follows:

|                            |                              |
|----------------------------|------------------------------|
| <b>Business</b>            | <b>L. Stubbs</b>             |
| <b>Local Services</b>      | <b>L. Dupre</b>              |
| <b>Transport</b>           | <b>M. Inskip</b>             |
| <b>Sport</b>               | <b>J. Megginson</b>          |
| <b>Biodiversity</b>        | <b>S. Partington</b>         |
| <b>General Development</b> | <b>J. Megginson/R.Wisdom</b> |

**Action: Reports to be sent to R.Wisdom by October 1st**

#### **Worksheet 6**

This worksheet identifies the organisations we should include at the Pre-submission consultation stage. It was agreed that Ian Poole should be asked to verify the list.

**Action: R.Wisdom to approach I. Poole**

### **4. Any other business**

#### **Report- Request to amend the development envelope**

J. Megginson brought this report to the attention of the meeting pointing out that two proposals had been put forward, the land at Rectory Farm in Station Road, the other adjacent to Bellairs. The question raised was, what would be the next stages for these proposal by the District Council?

**Action: L. Dupre to determine the next stages for these proposals and to report back.**

### **5. Next Meeting - Saturday October 8th Policy development workshop, Spencer Room, The Glebe, 9am – 11am**