

Neighbourhood Plan Working Party

Meeting, Spencer Room

7.30pm on Monday 9th April 2018

Minutes

**Those in attendance: R. Hughes, M. Inskip, L. Dupre, A. Marking, S. Smith, I. Poole
(planning consultant)**

Apologies: S. Partington, L. Stubbs

1. Review of actions from previous meeting:

Previous Action: Ian to circulate a Neighbourhood Plan which includes details of brickwork, roofing and similar features
Still open, Ian will follow up.

Previous Action: Ian will investigate whether there are ways in which to protect the land either side of the top of Bury Lane from development
Discussed and concluded that there was no obvious option to protect this land. It is outside of the village envelope and falls into the definition of meadowland identified in one of the proposed policies and therefore is afforded some protection (action closed).

Previous Action: Rosie to forward the feedback comments on the Display Boards to Ian Poole
Done (action closed).

Previous Action: Rosie to create a feedback form for the draft launch event
Done (action closed).

2. Feedback from pre-consultation draft launch event: 24th March 2018

Rosie distributed a document which collated all of the written comments received from residents who visited the pre-consultation draft launch event. Each of the comments was reviewed by the working party in turn and documented. None of the feedback gave rise to the need to amend the proposed policies. It was identified that it would be useful to add further details on Community actions for each of the following two points:

1. Local highways and traffic management initiatives and other related improvements for pedestrians
2. Improvements being considered by the Sports & Recreation Working Party

Action: Mark to provide further details on traffic and related Community Actions

Action: Rosie to provide further details on the Sports & Recreation Working Party topics

3. Draft Neighbourhood Plan:

Working Party members had reviewed the first draft of the Neighbourhood Plan document which had been previously circulated by Ian Poole. Feedback was provided and collated by Ian. He will take this away and incorporate it into a second draft of the document. This is

expected to be ready during the week commencing 23 April 2018 for review by working party members.

There will be some further costs from Ian for the completion of the Neighbourhood Plan document however there should be additional grant funding available to the Parish Council towards these costs.

4. Pre-submission Consultation

As previously noted, for the formal pre-submission consultation it will be necessary to have a formal launch event. All parish residents and businesses will need to be informed along with a list of statutory consultees. There will be a need provide a feedback mechanism for consultees to respond, for example using Survey Monkey. It should be possible to apply for further grant funding to cover these activities and the preparation for them.

Action: Rosie to investigate opportunities for further grant funding to complete the Neighbourhood Plan document creation and pre-submission consultation

Date of Next Meeting: 7.30pm at The Glebe. Wednesday 9th May 2018.