

Neighbourhood Plan Working Party

Meeting, Brunel Room

7.30pm on Monday 19th March 2018

Minutes

Those in attendance: R. Hughes, M. Inskip, L. Dupre, L. Stubbs, A. Marking

Apologies: S. Partington, S. Smith

1. Review of actions from previous meeting:

Previous Action: Rosie to follow up with Ed Dade to see if he has any feedback on the Policy Document (v3)

Done, some minor points but nothing significant to incorporate. Ian Poole has also spoken to Ed and reviewed the feedback.

Previous Action: Ian to circulate a Neighbourhood Plan which includes details of brickwork, roofing and similar features

Still open.

Previous Action: Rosie will see whether she can arrange with Alex Scott to capture some high quality photos of the various areas identified for protection

Done (action closed)

Previous Action: Ian will investigate whether there are ways in which to protect the land either side of the top of Bury Lane from development

Still open.

2. Draft Neighbourhood Plan:

Ian has circulated a first draft of the Neighbourhood Plan document. It was agreed that working party members would read and review the draft document before the next meeting of the working party and then that meeting would be used to collate the feedback.

3. Pre-consultation draft launch event: 24th March 2018

The event is this coming Saturday. Ian Poole had circulated the draft material for the display boards and this was reviewed in the meeting. Feedback was captured in the PDF document and this will be sent back to Ian for update.

Action: Rosie to forward the feedback comments on the Display Boards to Ian Poole

The launch event has been promoted on posters, in the Pepperpot and on Facebook. There are also banners by the school and at the Ely entrance to the village. Nellies are lined up to provide teas and coffees. Final arrangements with the Scouts for burgers are still to be

arranged. Further volunteers to staff the event will be sought from the Parish Council members.

A feedback form will be provided for residents to capture comments at the event.

Action: Rosie to create a feedback form for the draft launch event

4. Pre-submission Consultation

As previously noted, for the formal pre-submission consultation, it will be necessary to have a formal launch event. There will be a list of statutory consultees. All parish residents and businesses will need to be informed. There will be a need to provide a feedback mechanism for consultees to respond, for example using Survey Monkey.

Date of Next Meeting: 7.30pm at The Glebe. Monday 9th April 2018.