

Neighbourhood Plan Working Party

Meeting, Brunel Room

Monday 16th January 2017

7.30pm

Minutes

Those in attendance: L. Dupre, R. Hughes, M. Inskip, S. Smith, S. Partington plus G. Redman and J. Megginson for item 1

Apologies: None

1. Feedback in the East Cambs Local Plan

Sutton1: Policy addresses the protection of views from the village. However a major concern is the protection of external views of the village particularly from the fen south and west of the village.

Sutton2: The following changes are proposed:

1. Change the “New play equipment at Stirling Way play area” to “Additional play equipment at Stirling Way play area for toddlers and junior”
2. Add “Creation of new equipped youth play area” both in line with Policy LP21 from “Local Plan Further Draft January 2017”.
3. Change “Additional football pitch provision” to “Additional multi-functional sports fields” in line with Policy LP21.
4. Change “New burial ground located north of The Brook” to the “New burial ground at a suitable location within the parish boundaries”.
5. At the end of the final sentence add reference to LP21 and LP29.

Sutton 3: No changes proposed, however request that the District Council develop a policy for the site SUT.E1

Sutton 4: The following changes are proposed:

1. Second bullet point to be rewritten to be “Development of the site should provide a maximum of 250 dwellings, new multi-functional sports fields, provision towards a multi-use games area along with public open space and areas of play for infant, junior and youth groups.”
2. Additional bullet point “Provision of a burial ground at a suitable location in the village.”
3. Amend the final bullet “A landscape buffer which also provides a wildlife corridor joining to green space within the development at the northern boundary is required to frame the development from the open countryside.”

Sutton 5: Amend the first sentence of the first bullet to read "Development of the site will be low density, providing a maximum of 25 single storey dwellings to preserve the view of the church from the south of the village. This will maintain residential amenity and enable mature trees and hedgerows of value to be retained. In addition a suitable habitat buffer for protected species which exist on the site."

2. Status of Actions from Review of the Neighbourhood Planning Worksheets

- i. Action: Rosie to review minutes of 29th October 2013 and subsequent minutes identified to be placed on the website.
Completed and forwarded (action closed)
- ii. Action: Rosie Identify the key decision points to capture on the website
Completed and forwarded (action closed)
- iii. Action: Mark to place documents on the website
Information available, action to be completed
Action: Rosie to collate the relevant documents submitted to East Cambs relating to designating the area
Completed and forwarded (action closed)
- iv. Action: Mark to place relevant documents on the website
Information available, action to be completed
- v. Initial survey sent to residents in January/February 2015 (?)
- Action: Mark to put survey on the website
- vi. Public meeting to present results back to residents
- Action: Mark to put results presentation on website
- vii. Open forum in October 2015
- Action: Mark to put Alex Munro report on Parish Council website
- viii. Update to residents in Christmas 2015 Pepperpot
- Action: Rosie to look out Pepperpot update
Not yet completed
- Action: Mark to put Pepperpot update on website
Waiting for information
- ix. Publicised the vision and objectives and requested feedback
- Action: Mark to put vision and objectives results on website

- x. Business Forum in May 2016
 - Action: Mark to put business forum report on websiteInformation available, action to be completed
- xi. Summer newsletter and survey to residents on draft policies
 - Action: Mark to put inside page of summer newsletter on website
 - Action: Mark to put survey results on the website
- xii. Demographic Profile of the Local Population
 - Action: Rosie to speak to parish councillor who may be able to collate this informationDemographic work undertaken, outcome needs to be reviewed
- xiii. Local Employment and Industries
 - Action: Lisa to collate relevant informationInformation not yet received
- xiv. Land use and planning
 - Use local plan map
- xv. Housing
 - Action: Rosie to see whether this can be collected along with demographicsThis is included in the demographics report, needs to be reviewed
- xvi. Transport
 - Action: Mark to collate informationWill collate from traffic survey results
- xvii. Historic Environment
 - Action: Lorna to collate information (Lorraine Brown)Information received, to be reviewed
- xviii. Natural Environment and Special Landscape Designations
 - Action: Rosie to approach caretakerWork undertaken, results to be reviewed
- xix. Community Infrastructure
 - Action: Shelagh to collate informationInitial draft circulated, needs to be reviewed
- xx. Action: Discuss development of planning policies with Ian Poole at meeting next week
 - Done, updated report subsequently received that now requires review
- xxi. Action: Rosie to find out whether 6 weeks pre-submission is affected by purdah
 - Rosie has received information from the legal officer at East Cambs but it is not very clear.
 - Action: Lorna to follow up with the County Council legal officerii
- xxii. Action: Rosie to identify the timescale to complete the independent examination
 - No update

- xxiii. Action: Request timescale and cost for referendum
25 working day timetable of cost of up to £7,000. Documents would need to be published 28 days before the referendum.

Date of Next Meeting: Monday 30th January with Ian Poole focusing on vision, objectives and policies